

## MONITORING PROFILE

**Name of School:** \_\_\_\_\_  
**Location:** \_\_\_\_\_  
**District:** \_\_\_\_\_  
**Division:** \_\_\_\_\_  
  
**Project:** \_\_\_\_\_  
**Contractor:** \_\_\_\_\_  
**Planned Duration:** \_\_\_\_\_  
**Planned Cost:** \_\_\_\_\_

**Name of Monitor (s):** \_\_\_\_\_  
  
**Organization:** \_\_\_\_\_  
  
**Sex:** \_\_\_\_\_  
**Age:** \_\_\_\_\_

## GENERAL SCHOOL PROFILE

### GENERAL SCHOOL NEEDS (get data from the BEIS)

Student Population			
Male		Female	
Teacher-student Ratio			
Textbook-student Ratio			
<i>Math</i>		<i>Makabayan</i>	
<i>Science</i>			
<i>English</i>			
<i>Filipino</i>			
Classroom-student Ratio			
Seat-student Ratio			
Blackboard-Classroom Ratio			

### Performance Indicators

	2008:	2009:	2010:
National Achievement Test			
Participation Rate			
Dropout Rate			
Cohort Survival Rate			

## PRE-CONSTRUCTION STAGE

Monitoring Points	Yes	No	Details
<b>Activity 1: Site Identification</b>			
1. Did the issue of "property ownership" surface in the project site identification? <i>Lumitaw ba sa site identification ang usapin sa pagmamay-ari ng lupa?</i>			Type of Property <input type="checkbox"/> public property <input type="checkbox"/> donated private property <input type="checkbox"/> expropriated private property
2. Was the site suitable for the project? <i>Angkop ba ang lugar sa proyekto?</i>			<input type="checkbox"/> geographical concern <input type="checkbox"/> environmental concern <input type="checkbox"/> social concern <input type="checkbox"/> other concerns
3. Was there a meeting to discuss issues and concerns? <i>Nagkaroon ba ng pulong upang pag-usapan ang mga isyu?</i>			When: Where: Represented offices/groups: <input type="checkbox"/> DPWH <input type="checkbox"/> PTCA <input type="checkbox"/> DepED <input type="checkbox"/> NGO <input type="checkbox"/> LGU <input type="checkbox"/> DENR <input type="checkbox"/> Barangay Office
<b>Activity 2: Project Meeting</b>			
1. Was there a meeting to finalize project site? <i>Nagkaroon ba ng pulong upang pagdesisyon ang project site?</i>			When: Where: Represented offices/groups: <input type="checkbox"/> DPWH <input type="checkbox"/> DepED

			<input type="checkbox"/> LGU <input type="checkbox"/> Barangay Office <input type="checkbox"/> PTCA <input type="checkbox"/> NGO <input type="checkbox"/> DENR
2. Was the project management team formed? <i>Binuo na ba ang project management team?</i>			Name of Project Head:
3. Was the documentation of property ownership in order? <i>Maayos ba ang dokumentasyon ng pagmamay-ari ng lupa?</i>			Type of Documentation <input type="checkbox"/> Deed of Donation <input type="checkbox"/> Sale Document <input type="checkbox"/> Annotated Original / Transfer Certificate of Title
<b>Activity 3: Pre-Engineering Survey</b>			
1. Was a pre-engineering survey conducted? <i>Nagsagawa ba ng pre-engineering survey?</i>			When: Lead in the survey: Observations:
2. Did the survey confirm that the building to be constructed fit the land area? <i>Nakumpirma ba ng survey na kasya ang itatayong gusali sa napiling lugar?</i>			Area needed: Area available:
<b>Activity 4: Preparation of the Program of Works</b>			
1. Was the School Principal consulted on the Plans and Program of Works? <i>Kinunsulta ba ang School Principal sa plano at Program of Works?</i>			
2. Were you given a copy of the Program of Works? <i>Binigyan ka ba ng kopya ng Program of Works?</i>			Cost: Duration:
3. Did you have difficulty getting a copy of the Program of Works? <i>Nahirapan ka bang himingi ng kopya ng Program of Works?</i>			Elaborate:
4. Is the Program of Works consistent with DepED standards? <i>Ang Program of Works ba ay naaayon sa itinakdang pamantayan ng DepED?</i>			DepED standards: <input type="checkbox"/> cemented floor <input type="checkbox"/> smooth finished walls <input type="checkbox"/> painted walls, ceiling and roofing <input type="checkbox"/> full cathedral-type ceiling (for single-storey) or drop ceiling (for multi-storey) <input type="checkbox"/> complete set of windows (2 facing walls) <input type="checkbox"/> two entrances with doors <input type="checkbox"/> complete electrical wires and fixtures <input type="checkbox"/> roofing or weather protection <input type="checkbox"/> blackboard
<b>Activity 5: Site Inspection</b>			
1. Was a site inspection conducted? <i>Nagsagawa ba ng site inspection?</i>			When: Where: Represented offices/groups: <input type="checkbox"/> DPWH <input type="checkbox"/> PTCA <input type="checkbox"/> DepED <input type="checkbox"/> NGO <input type="checkbox"/> LGU <input type="checkbox"/> DENR <input type="checkbox"/> Barangay Office
2. Did DPWH/DepEd give orientation on project plans during site inspection? <i>Nagsagawa ba ng project orientation?</i>			When:
3. Was the information given in the orientation consistent with the Program of Works? <i>Ang impormasyon bang ibinigay sa orientation ay naaayon sa nakasaad sa Program of Works?</i>			Inconsistencies (if any):
<b>Activity 6: Bidding (This portion shall be answered ideally by the locals if the procurement is done at the division)</b>			
1. Was bidding conducted for the project? <i>Nagsagawa ba ng bidding para sa proyekto?</i>			If yes, When: Where: Who presided:

			If no, Mode of procurement used:  Amount of Contract:  Name of Contractor:
2. Were there issues and concerns raised? <i>May mga usapin bang tinalakay?</i>			Elaborate:
3. Was post-qualification conducted? <i>Nagsagawa ba ng post-qualification?</i>			Lowest Calculated Responsive Bids: 1. 2. 3.
4. Did you do your own checking of contractor's capacity? <i>Nagsagawa ka ba ng sariling pagsisiyasat sa kapasidad ng contractor?</i>			Findings:
5. Was the Notice to Award sent to the winning bidder? <i>Naipadala ba ang Notice of Award sa nanalong bidder?</i>			When:
6. Did the winning bidder send Letter of Acceptance? <i>Nagbigay ba ng Letter of Acceptance ang nanalong bidder?</i>			When:
7. Was the Notice to Proceed sent to the winning bidder? <i>Naipadala ba ang Notice to Proceed sa nanalong bidder?</i>			When:

## CONSTRUCTION STAGE

Monitoring Points	Yes	No	Details
<b>Activity 1: Earthworks and Excavation</b>			
1. Were garbage, plants, remains of old structures, and other obstructions removed and disposed of properly? <i>Maayos bang tinanggal at itinaon ang mga basura, halaman, tira ng lumang istruktura at iba pang sagabal sa konstruksyon?</i>			Observations:
2. Were there items (e.g. structures, trees) that had been unnecessarily damaged? <i>Mayroon bang bagay, istruktura o puno na aksidenteng nasira?</i>			What:  Who is responsible for the damage?
3. Was the excavation area in accordance with the plan in the Program of Works? <i>Ang sukat ba ng excavation ay ayon sa plano sa Program of Works?</i>			Planned Area in Program of Works: Actual Excavated Area:
4. Did the excavation disturb any slopes? <i>May nasira bang talilis dahil sa paghuhukay?</i>			Observations:
5. Was the excavated surface smooth and uniform? <i>Patag at pantay ba ang ibabaw ng hukay?</i>			Observations:
6. Were the excavated materials disposed of properly? <i>Itinaon ba nang maayos ang mga nahukay?</i>			Observations:
7. Were the excess materials (e.g. rocks and boulders) used as backfill materials? <i>Ginamit bang backfill materials ang mga bato?</i>			If yes, was there permission from the Project Engineer?
<b>Activity 2: Concrete Works</b>			
1. Was Type A or Portland Cement used? <i>Type A o Portland Cement ba ang ginamit?</i>			
2. Were the bags of cement stored properly?			Indicators:

<p><i>Nakaimbak ba nang maayos ang mga bag ng semento?</i></p>			<ul style="list-style-type: none"> <li><input type="checkbox"/> Bags of cement may get wet in the storage room</li> <li><input type="checkbox"/> Storage room has cracks or openings between walls and roofs</li> <li><input type="checkbox"/> Flooring is above ground</li> <li><input type="checkbox"/> Cement bags are stacked close together</li> </ul> <p>Observations:</p>
<p>3. Were cements that already solidified or which contain lumps of caked cement still being used? <i>Ginagamit pa rin ba ang mga sementong namuo-muo at nagkatipak-tipak na?</i></p>			<p>Observations:</p>
<p>4. Were cements salvaged from discarded or used bags still being used? <i>Ginagamit pa rin ba ang mga tira-tirang semento?</i></p>			<p>Observations:</p>
<p>5. Did they mix cement with clean water? <i>Malinis na tubig ba ang hinahalo sa semento?</i></p>			<p>Indicators: <input type="checkbox"/> no oil / no slat / no acid / no álcali / no grass</p> <p>Observations:</p>
<p>6. Were quality coarse aggregates (gravel) used? <i>Tamang kalidad ba ang ginagamit na graba?</i></p>			<p>Indicators: <input type="checkbox"/> Color is blue, not brown / Clean, no mixture of soil or clay / Hard, strong and durable; do not break easily / Free from any adherent coatings or crystals</p> <p>Observations:</p>
<p>7. Were quality fine aggregates (sands) used? <i>Tamang kalidad ba ang ginagamit na buhangin?</i></p>			<p>Indicators: <input type="checkbox"/> Must come from the river, not sea (color: black) / Sands from different sources are not combined together</p> <p>Observations:</p>
<p>8. Was the correct proportion of water, cement and aggregates followed in the construction of columns and beams? <i>Sinusunod ba ang tamang panumbasan sa paghahalo ng tubig, semento at aggregates?</i></p>			<p>Indicators: <input type="checkbox"/> Water: 15%-20% / Cement: 7%-14% / Aggregates: 66%-78%</p> <p>Observations:</p>
<p>9. Were the materials in good shape? <i>Nasa maayos na kondisyon ba ang mga materyales?</i></p>			<p>Indicators: <input type="checkbox"/> no rust / no cracks and laminations / no surface irregularities or mill scale</p> <p>Observations:</p>
<p>10. Were the type, size and quantity of materials in accordance with the Program of Works? <i>Ayon ba sa Program of Works ang uri, sukat at bilang ng materyales?</i></p>			<p>If not in accordance to POW, Please enumerate variations below:</p>
			<p>Type</p>
<p>11. Were the materials stored properly? <i>Maayos ba ang pag-iimbak sa mga materyales?</i></p>			<p>Indicators: <input type="checkbox"/> Placed on a platform or above ground <input type="checkbox"/> It does not pose danger or injury to people</p> <p>Observations:</p>
<p><b>Activity 3: Masonry</b></p>			
<p>1. Was the size of hollow blocks used in accordance with the Program of Works? <i>Ayon ba sa Program of Works ang sukat ng hollow blocks?</i></p>			<p>Program of Works: Actual: Observations:</p>

2. Was the size of steel bars used in accordance with the Program of Works? <i>Ayon ba sa Program of Works ang sukat ng steel bars?</i>			Program of Works: Actual:  Observations:
3. Was the size of wires used in accordance with the Program of Works? <i>Ayon ba sa Program of Works ang sukat ng wires?</i>			Program of Works: Actual:  Observations:
<b>Activity 4: Carpentry</b>			
1. Did the contractor buy the right number, size, and shape of materials as stated in the Program of Works? <i>Ayon ba sa Program of Works ang bilang, sukat at hugis ng mga biniling materyales?</i>			If not in accordance to POW, Please enumerate variations below:
			Type
3. Were the timber materials in good condition? <i>Ang mga kahoy ba ay nasa maayos na kondisyon?</i>			Indicators: <input type="checkbox"/> no loose knots / no split / no worm hole / no decay / no warp / no ring separation
4. Were the materials stored properly? <i>Maayos ba ang pagkaimbak ng mga materyales?</i>			
<b>Activity 5: Painting</b>			
1. Was the paint of good quality? <i>Maayos ba ang kalidad ng pintura?</i>			Indicators: <input type="checkbox"/> no excessive setting / no curdling / no caking / no gelling or thickening / no color separation / no lumps and skins  Observations:
2. Did the paint brush easily? <i>Madali bang lumapat ang pintura?</i>			Indicators: <input type="checkbox"/> with good levelling properties / no running or sagging when applied to smooth vertical surface  Observations:

## POST-CONSTRUCTION STAGE

Monitoring Points	Yes	No	Details
<b>Process</b>			
Was the schedule announced prior to construction? <i>Ipinaalam ba ang schedule bago magsimula ang konstruksyon?</i>			When:
Was construction completed within schedule? <i>Natapos ba ang konstruksyon ayon sa schedule?</i>			Start: End:
Was a Joint Final Inspection conducted? <i>Nagsagawa ba ng joint Final Inspection?</i>			When: Inspection Team members: <input type="checkbox"/> DPWH <input type="checkbox"/> DepED <input type="checkbox"/> Barangay <input type="checkbox"/> PTCA <input type="checkbox"/> CSO
Were defective works rectified within 15 days? <i>Naayos ba ang mga maling trabaho sa loob ng 15 araw?</i>			Defects rectified: 1. 2. 3.
Was construction completed according to specifications? <i>Natapos ba ang konstruksyon ayon sa mga takdang specifications?</i>			Lacking: 1. 2. 3.

Monitoring Points	( - )	( + )	Comments / Observations
<b>Structure</b>			
Concreting Wall & Column Footings Tie Beams/Beams Floor Slab Columns			
Roofing & Accessories Trusses/Rafters Purlins Corrugated GI Sheet Teckscrew			
Doors and Windows Panel Doors Flush Doors Steel Doors Steel Casement Windows Jalousie Windows			
Plumbing Works Pipes Fittings Fixtures			
Painting Works Roofings Interior & Exterior Walls Ceiling Doors & Windows			
Electrical Fixtures Rough-ins Wires Fixtures Bulbs/Fluorescents			

## CONDUCTIVENESS TO LEARNING

Monitoring Points	YES	NO	Comments / Observations
<b>Indicators</b>			
<u>Ventilation:</u> Are the classrooms well-ventilated? <i>Maaliwalas ba ang loob ng mga silid-aralan?</i>			
<u>Lighting:</u> Are the classrooms sufficiently lighted? <i>Sapat ba ang liwanag sa loob ng mga silid-aralan?</i>			
<u>Space:</u> Are the classrooms spacious enough for the students? <i>Sapat ba ang lawak ng mga silid-aralan para sa mga estudyante?</i>			
<u>Sanitation:</u> Was the school building site sanitary? <i>Malinis ba ang pinagtayuan ng mga silid-aralan?</i>			What are the threats?  How are they addressed?
Is the school building free from health threats? <i>Ang mga silid-aralan ba ay walang</i>			

<p><i>banta sa kalusugan?</i></p> <p><b>Safety:</b> Does the school building have safety features? <i>Mayroon bang safety features ang silid-aralan?</i></p> <p>Were there safety risks in the construction of the SBP? <i>Nagkaroon ba ng mga banta sa kaligtasan noong itinatayo ang mga silid-aralan?</i></p>			<input type="checkbox"/> Emergency exit <input type="checkbox"/> Security Grills <input type="checkbox"/> Ramp
<p><b>Others:</b> What other aspects of the school building is either commendable or should still be improved? <i>Ano pang aspeto ng silid-aralan ang kapuri-puri o kaya naman ay dapat pa ipagbuti?</i></p>	<p>Commendable:</p> <p>Still needs improvements:</p>		

## RESPONSIVENESS TO SCHOOL NEED

Monitoring Points	YES	NO	Comments / Observations
<p>Is the school under the Red and Black Category (Red – Equal to or more than 56 students per classroom; Black – No classroom available)? <i>Nasa Red and Black Category ba ang eskwelahan, na nangangahulugang nasa 56 o higit pa ang estudyante kada silid-aralan o kaya ay walang silid-aralan sa eskwelahan?</i></p>			<p>Number of Classrooms: _____            Number of Makeshift Classrooms: _____            Number of Condemnable Classrooms: _____            Number of Buildings: _____            Number of Condemnable Buildings: _____</p>
<p>Is the design of the classroom appropriate for the school environment? <i>Naangkop ba ang disenyo ng silid-aralan sa kapaligiran ng eskwelahan?</i></p>			
<p>Is the design of the classroom appropriate for the community's culture? <i>Naangkop ba ang disenyo ng silid-aralan sa kultura ng komunidad?</i></p>			

## IMMEDIATE CONCERNS OF THE SCHOOL

**Others:**  
What are the school's immediate concerns?  
*Ano pa ang ibang mahahalagang pangangailangan ng eskwelahan?*